

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Monday, July 30, 2012

Fort Lee High School Library/Media Center, 3000 Lemoine Ave.
Fort Lee, New Jersey 07024

1. The Regular Business Meeting was called to order at 8:05 PM by Mr. Arthur Levine, President of the Fort Lee Board of Education.
2. Mr. John Bang led the Pledge of Allegiance to the Flag.
3. Public Announcement by the President of the Board of Education:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice.
4. **ROLL CALL**
PRESENT: Mr. John Bang, Mr. Carmelo Luppino, Jr., Mrs. Angela Napolitano, Mr. Yusang Park, Mr. Peter Suh, Mr. Joseph Surace, Ms. Helen Yoon and Mr. Arthur W. Levine

ALSO PRESENT: Mr. Steven Engravalle, Dr. Sharon Amato, Mrs. Cheryl Balletto, and Mr. Matthew Giacobbe, Esq.

ABSENT: Mrs. Linda McCue
5. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**
 - ◆ Mrs. Cheryl Balletto gave an update on the construction. The asbestos project for School #1 is completed. They are running pipes for the HVAC/Boiler Project at School #1 and the classrooms are on track. They have started the demolition of the roof at School #1. Schools #3 and #4 are on track and the Lewis Cole Middle School anticipates completion by the middle of August. The High School is on track with the masonry work and there is a delay in the delivery of the HVAC unit. The auditorium will be closed in October when the HVAC will be delivered and installed. Mrs. Cheryl Balletto stated that there will be a selling of bonds August 7, or August 8, 2012.
 - ◆ Mr. Arthur Levine stated that the Superintendent is not here due to a family illness. He also stated that the board should upgrade the website to run videos of the meetings and give some timeline at the next meeting.
6. **PRE-AUDIT VERSION OF BOARD SECRETARY REPORT AND TREASURER'S REPORT FOR JUNE 2012**
 - ◆ For the month of June 2012.

	Motion by Mr. Carmelo Luppino To Approve the Pre-Audit Version of Board Secretary and Treasurer's Report for the month of June 2012.	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mrs. Linda McCue was absent.	
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7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION - JUNE 2012**

- ◆ For the month of June 2012.

	Motion by Mr. Joseph Surace Monthly Budget Status Certification for the month of June 2012.	Seconded by Mr. Peter Suh On roll call, Motion carried. Mrs. Linda McCue was absent.	
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8. **PUBLIC WORK SESSION**

9. **APPROVAL OF MINUTES**

Minutes from the Executive Session and Regular Business Meeting on Monday, July 9, 2012.

	Motion by Mr. Carmelo Luppino Minutes from the Special Private Work Session and Special Public Business Meeting on Monday, June 18, 2012 and the Executive Session and Regular Business Meeting on July 9, 2012.	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. John Bang, Mr. Yusang Park and Ms. Helen Yoon abstained from the vote on June 18, 2012. Mr. John Bang and Ms. Helen Yoon abstained from the vote on July 9, 2012. Mrs. Linda McCue was absent.	
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10. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Mrs. Tracy Mattei congratulated Dr. Sharon Amato and Mr. Steven Engravalle and welcomed them to the Fort Lee School District. She is happy to see the progress in 2012 and knows that they made good things happen and child centered decisions. She can see all the work with the new curriculum and is very grateful they are here. She thanked them for a good job. She also asked why the Special Education movement is being done. There is a rumor that the Middle School principal is leaving and there is no replacement.
- ◆ Mr. Arthur Levine stated that the district has not been officially notified.
- ◆ Mrs. Nancy Stern asked about the Financial Literacy Course and Superintendent contract.
- ◆ Mr. Matthew Giacomelli stated that he does reside in New Jersey and there is a job description. His personal days are subject to board approval, with 27 vacation days that match the FLAG contract.
- ◆ Mr. David Sarnoff stated that he congratulates Mr. Steven Engravalle and Dr. Sharon Amato and wishes Mr. Engravalle best wishes under the circumstances. He supports the route of no stenographer. There is good audio and update on the website. He asked about Resolution #5CUR and what is #30 or 60 and will there be more virtual links to terms of the agreement? The contract leans heavy towards K-12 with exclusions. Why are we agreeing to terms that we should be in the driver's seat?

- ◆ A parent asked about the rooms in School #1?
- ◆ Mrs. Cheryl Balletto answered due to space needs based upon increased enrollment.
- ◆ Mrs. Paula Colbath congratulated Dr. Sharon Amato and is looking forward to working with her. She would like the meeting to be productive and asked if the agenda could be available earlier. She asked questions regarding the Superintendent contract. She asked if the merit goals are looked at.
- ◆ Ms. Diane Sicheri asked for the agenda to get out on Thursday so that she can be prepared to have her questions answered at the public meeting.
- ◆ Mrs. Holly Morell stated that if there is unlimited personal the board should think about changing it.
- ◆ Mrs. Mildred Federico asked if there is a merit clause then why isn't there student achievement.
- ◆ Dr. Nina Levinson stated that if they vote on merit pay it won't be grandfathered. She said that Mr. Carmelo Luppino has a family member working in the district.
- ◆ Mr. Carmelo Luppino stated that his daughter is a coach.
- ◆ Dr. Nina Levinson asked about Resolution #14F and the transfers, and Resolution #7F and why do we pay for the board members who won't be at the convention.
- ◆ Mrs. Cheryl Balletto stated that a budget is an estimate and the resolution allows board members to go.
- ◆ Mrs. Esther Silver asked about Resolution #22P and the changing of the title.
Mrs. Spina stated that no one read the contract.
- ◆ Mr. Paul Umrichin asked if anyone looked at the contract before Mr. Gilmartin. We still have an enrollment issue.
- ◆ Stephanie Stuart asked about Appendix A and reviewed it at a later date which will be up for discussion and student achievement.

11. **RESOLUTIONS AND REPORTS OF COMMITTEES**

<u>Board Committee</u>			
#1B	Resolution Regarding School District Report of Incidents of Harassment/Intimidation/Bullying		
#2B	Extra Compensation for Filming of Board Meetings for 2012-2013 school year		
#3B	Approval of Superintendent's Employment Contract for Mr. Steven Engravalle [As Amended]		
#4B	Public Board Meeting Stenographer		
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Motion by Mr. Carmelo Luppino To Approve #1B - #4B</td> <td style="width: 50%;">Motion by Mr. Peter Suh On roll call, Motion carried. Mr. Yusang Park abstained from #3B. Mrs. Linda McCue was absent.</td> </tr> </table>	Motion by Mr. Carmelo Luppino To Approve #1B - #4B	Motion by Mr. Peter Suh On roll call, Motion carried. Mr. Yusang Park abstained from #3B. Mrs. Linda McCue was absent.
Motion by Mr. Carmelo Luppino To Approve #1B - #4B	Motion by Mr. Peter Suh On roll call, Motion carried. Mr. Yusang Park abstained from #3B. Mrs. Linda McCue was absent.		

<u>Buildings and Grounds</u>	
#1B&G	Application for Dual Use of Educational Space and Substandard Instructional Space for 2012-2013 school year

#2B&G	Application for Alternate Bathroom Facilities for 2012-2013 school year	
#3B&G	Renewal Application for Temporary Instructional Space for 2012-2013 school year	
#4B&G	Boswell Engineering Services	
#5B&G	Approval of Change Order – Masonry Projects for a net effect of \$43,375	
#6B&G	Approval of Change Order for Stone Creek for Old Central Office Renovation Project for a Savings of \$10,754.73	
#7B&G	Approval of Change Order – Boiler/HVAC for School #1 totaling \$6,060.48	
#8B&G	Hvac/Boiler Project and Asbestos Removal in School #1 not to exceed \$35,000	
#9B&G	CJ Communications Group Contract for Fiber Optic Cabling at School No. 4 totaling \$15,120	
	Motion by Mr. Carmelo Luppino To Approve #1B&G - #9B&G	Motion by Mrs. Angela Napolitano On roll call, Motion carried. Mrs. Linda McCue was absent.

Curriculum Committee		
#1CUR	Approval of Adult Literacy Program with Bergen County Technical Schools at no cost to the district	
#2CUR	Adopt Curricula and Programs for 2012-2013 school year	
#3CUR	Approving to Adopt Textbooks for the 2012-2013 school year	
#4CUR	Approval of Pilot Reading Literacy Program for the 2012-2013 school year totaling \$45,531.58	
#5CUR	Approval of Online Personal Finance Program for Fort Lee High School for 2012-2013 not to Exceed \$30,000	
#6CUR	Approval of Establishment and Elimination of Special Education Programs for the 2012-2013 school year	
	Motion by Mrs. Angela Napolitano To Approve #1CUR - #6CUR	Seconded by Mr. Carmelo Luppino On roll call, Motion carried. Mrs. Linda McCue was absent.

Finance		
#1F	Approval – Current Bills List Totaling \$4,720,488.78	

#2F	Approval – Cafeteria Claims for June 2012 Totaling \$118,363.40	
#3F	Approval - Extended School Day Program Claims for June 2012 Totaling \$241,506.10	
#4F	Approval – Line Item Transfers	
#5F	Submission of 2012-2013 Idea (Students With Disabilities) Grant Application in the Amount of \$860,722	
#6F	Acceptance of 2011-2012 Nonpublic Transportation Funding in the Amount of \$33,192.60	
#7F	Approval of Attendance and Travel to The New Jersey School Boards Convention in October 2012	
#8F	Acceptance of 2012-2013 NCLB Grant Funds and Permission to Submit Application	
#9F	South Bergen Workers' Compensation Insurance Totaling \$193,202 for the 2012-2013 school year	
#10F	Fort Lee Board of Education Voided Checks	
#11F	NJSIAA Fees for the 2012-2013 school year Totaling \$2,150 (No Increase)	
#12F	Bergen County Directors of Athletics Association Officials' Fees for the 2012-2013 and 2013-2014 school years	
#13F	Approval of David Caravella to Provide Drill Design for Marching Band for 2012-2013 at a Total Cost of \$1,400	
#14F	Appointment of Brown and Brown as Broker of Record for 2012-2013 for a fee of \$32,500	
#15F	Rejection of Security Bids	
	Motion by Mr. Mr. Peter Suh To Approve #1F - #15F	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Each board member abstained from their own name on #7F. Mrs. Linda McCue was absent.

Health-Welfare and Safety

#1HWS	Payment of Home Instruction Services
#2HWS	Bergen County Special Services Home/Hospital Instruction Program Contract for the 2012-2013 school year

#3HWS	Resolution for Waiver of Requirements for the 2012-2013 Special Education Medicaid Initiative (SEMI) Program	
	Motion by Mrs. Angela Napolitano To Approve #1HWS - #3HWS	Seconded by Mr. Peter Suh On roll call, Motion carried. Mrs. Linda McCue was absent.

<u>Personnel</u>	
#1P	Approval - Staff Trips and Conferences Totaling \$202.58
#2P	Rescind Appointment of Elizabeth Christopher as Special Education Teacher at Fort Lee High School for the 2012-2013 school year
#3P	Appointment of Marching Band Camp Staffing for Summer 2012
#4P	Appointment of Additional Co-Curricular Personnel
#5P	Resignation of Kenneth Quazza as 2/5th Social Studies Teacher at Lewis F. Cole Middle School
#6P	Resignation of James Albro as Assistant Principal at Fort Lee High School
#7P	Appointment of Denise Kuehner as High School Science Teacher for 2012-2013 school year
#8P	Appointment of Milissa Salvati as Special Education Autistic Teacher at Fort Lee High School
#9P	Appointment of Jonathan Reinsdorf as Special Education Inclusion Teacher at School No. 1
#10P	Appointment of Matthew Mcgrath as Special Education Inclusion Teacher at School No. 1 for 2012-2013 school year
#11P	Appointment of Maria Ibelli Castano as Elementary Media Specialist School No. 2
#12P	Appointment of Casey Eichler as Special Education Inclusion Teacher at School No. 3
#13P	Appointment of Talysa Glogower as Elementary Teacher at School No. 1
#14P	Appointment of Thomas Degrezia as Part-Time Physical Education Aide at School No. 4
#15P	Appointment of Kristin Nicastro to 2012 Extended School Year Summer Program Staff
#16P	Additions to Home Instructors List for 2012-2013
#17P	Appointment of Fall Coaches for the 2012-2013 school year

#18P	Appointment of Anti-Bullying Specialists for the 2012-2013 school year (No Stipend)	
#19P	Transfer of Special Education Staff Members for the 2012-2013 school year	
#20P	Appointment of Diane Baker as K-8 Instructional Supervisor for the 2012-2013 school year	
#22P	Approval of Job Description: Database Systems Administrator	
#23P	Approval of Assistant Superintendent's Employment Contract for Dr. Sharon Amato	
	Motion by Mrs. Angela Napolitano To Approve #1P - #23P	Seconded by Mr. Carmelo Luppino On roll call, Motion carried. Mr. Yusang Park abstained from #22P. Mrs. Linda McCue was absent.

12. At approximately 10:30 PM, Mr. Peter Suh, offered, Mr. Carmelo Luppino, seconded by, to adjourn the Regular Business meeting. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,

CHERYL BALLETT
BUSINESS ADMINISTRATOR/BOARD SECRETARY

CB/mp
Att.
8-7-12